



EMPLOYMENT OPPORTUNITY

**Parks and Recreation Facility Attendant**

TOWNSHIP OF CHAMPLAIN

(\$16.35 to \$21.63)

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The Township of Champlain, with a population of 8, 700, is located east of Ottawa and west of “La Ville de Montréal” and is within close proximity to major highways (401, 417 and 34). The Township of Champlain is seeking an energetic and motivated individual to fill the position of Parks and Recreation Facility Attendant.

The successful applicant will be responsible to assist in the operation and maintenance of municipal recreational facilities and properties; chiefly an arena, outdoor rinks, parks, campground, marina and reception halls.

**REQUIREMENTS:**

- A secondary school diploma;
- Must hold a valid driver’s license & access to a personal vehicle;
- Bilingual in English and French;
- A general knowledge of carpentry;
- Good oral and written communication skills;
- Be physically fit for manual labour;
- Have a valid First Aid & CPR certificate or be willing to be trained;
- A certificate in Basic Arena Refrigeration would be an asset (Ontario Recreation Facilities Association); and
- Willing to submit to a Criminal Background Check.

This full-time position is based on a 40-hour work week from Monday to Friday however subject to changing schedules due to seasonal work. An excellent benefits package will be offered.

A detailed job description is available at the Township office or on the website ([www.champlain.ca](http://www.champlain.ca)).

Qualified candidates are invited to submit a cover letter and résumé in confidence by 4:00 p.m. on Monday, June 25<sup>th</sup>, 2018 preferably by email quoting in the subject line “**Parks and Recreation Facility Attendant**”.

***E-mail: [lisa.burroughs@champlain.ca](mailto:lisa.burroughs@champlain.ca)***

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*We thank all applicants for their interest, but only those selected for an interview will be contacted. Information collected will be used in accordance with the Municipal Freedom of Information and Protection Act for the purpose of candidate selection.*