



**TOWNSHIP OF CHAMPLAIN
SPECIAL (BUDGET) MEETING**

**December 13, 2017
TOWNSHIP HALL**

MEMBERS PRESENT: Gary J. Barton, Mayor
Troy Carkner, Councillor
Paul Emile Duval, Councillor
Jacques Lacelle, Councillor
Helen MacLeod, Councillor
Gérard Miner, Councillor
Pierre Perreault, Councillor
Normand Riopel, Councillor
Marc Séguin, Councillor

ALSO PRESENT: Paula Knudsen, CAO-Treasurer
Alison Collard, Clerk
Nathalie Boulerice, Deputy Treasurer
Lisa Burroughs, Director of Parks & Recreation
Dominique Lefebvre, Planner
James McMahon, Director of Public Works
Marie Pageau Handfield, Daycare Coordinator
Jacques Gauthier, Chief Building Official
Michel Martin, Fire Chief, District 1
Lynda Poyser, Head Librarian

OPENING - 1:00 P.M.

The meeting was opened at 1:05 p.m.

DISCLOSURE OF PECUNIARY INTEREST

None noted for this meeting.

ADOPTION OF AGENDA

It was

Resolution 2017-470

Moved By: Pierre Perreault

Seconded By: Marc Séguin

BE IT RESOLVED THAT Council approve the agenda of the December 13, 2017 Special (Budget) Meeting as presented.

CARRIED

BUDGET 2018

The CAO-Treasurer outlined the process for preparing the 2018 Budget which commenced on October 12, 2017, when staff presented the 2017 expenditure estimates to year end to Council, as well as several projects and subjects for discussion and

direction. Following this meeting, Department Heads prepared their 2018 estimates by analyzing past results and taking into consideration future expenses and increases for both operating and capital budgets. The CAO-Treasurer subsequently reviewed and compiled all this information into the master budget document that is being presented to Council at this meeting.

The CAO-Treasurer provided an overview of the 2018 Budget. In 2017, the municipal levy was \$5,331,706 and in the first draft for 2018 is proposed at \$5,636,519; an increase of \$304,813 or 5.72% over 2017. The \$304,813 increase is the result of a \$422,151 increase in Operations budget and a \$117,338 decrease in the Capital budget.

The increase in the Operations budget is attributed to a decrease in the OMPF grant of nearly \$65,000; an increase in the OPP billing of \$25,000; cost of living increases in contracts, services and salaries of 1.5%-2%; the transfer to reserves (Administration \$75,000, Emergency Planning \$20,000, Roads (fleet, winter maintenance) \$65,000, Parks & Recreation (fleet, building) \$45,000); and succession planning and upgraded service level in Parks and Recreation. This will result in an estimated amount of \$2.8 M in reserves as of December 31st, 2018 compared to \$2.5M that is estimated as of December 31st, 2017.

Council reviewed the proposed operating budgets for Council; Administration; Elections; Grants; Health & Safety; Crossing Guards; Fire Department; and Emergency Planning. The CAO-Treasurer and the Fire Chief, Station 1, answered the questions of the Members of Council.

(A break was called at 2:20 p.m. Council reconvened at 2:33 p.m.)

Council reviewed the proposed operating budgets for Policing, Building; By-law Enforcement; canine; Livestock; Roads; Maintenance; garbage collection; garbage disposal; parks and recreation; daycare; library; planning; economic development; municipal drains; tile drains; water systems; and sewer. The CAO-Treasurer and the Department Heads in attendance answered the questions of the Members of Council.

Having reviewed the operating budget for all departments, it was decided that Council would adjourn to the December 14, 2018 Special (Budget) meeting to review the Capital budgets.

ADJOURNMENT

Subsequently, it was

Resolution 2017-471

Moved By: Marc Séguin

Seconded By: Jacques Lacelle

BE IT RESOLVED THAT the Special (Budget) meeting of December 13, 2017 be adjourned.

CARRIED

The meeting was adjourned at 3:28 p.m.

GARY J. BARTON, MAYOR

ALISON COLLARD, CLERK